

Louisiana Concealed Handgun Permit

Laws and Rules Booklet

The electronic version of the Laws and Rules Booklet has been updated to include the changes in the 2008 Regular Legislative Session. Printing of the updated booklets will not be conducted until the Louisiana Administrative Code is amended in accordance with the changes in the statute.

*You can view or download the booklet from our "Links" tab.

Concealed Handgun Permit New Legislation

Pursuant to Act 487 of the 2008 Regular Session, the State of Louisiana has enacted new legislation concerning handgun permits. This act, which becomes effective August 15, 2008, amended R.S. 40:1379.3 and made several changes to the law as follows:

1. New handgun training requirements [R.S. 40:1379.3(D)(1)(a),(b),(c),(e),(g)]
 - a. Completion of an NRA handguns safety or training course conducted by an NRA certified instructor within the preceding 12 months.
 - b. Completion of any Department of Public Safety & Corrections approved firearms safety and training course or class available to the general public offered by a law enforcement agency, college, or private or public institution or organization of firearms training school within the preceding 12 months.
 - c. Completion of any law enforcement firearms safety training course or class approved by the Department of Public safety & Corrections and offered to correctional officers, investigators, special deputies, or any division or subdivision of law enforcement or security enforcement within the preceding 12 months. (note: training for security guards was removed)
 - d. Completion of any firearms training or safety course or class approved by the Department of Public safety & Corrections within the previous 12 months.
 - e. Completion of small arms training within the preceding 60 months while serving with the Armed Forces of the United States.
2. R.S. 40:1379.3(A)(2) – "Any information in any application for a concealed handgun permit or any information provided in connection with the application... shall be held confidential and shall not be subject to any public records request nor shall the information be considered as a public record pursuant to R.S. 44:1 et seq."
3. R.S. 40:1379.3(T)(2) – "A non-resident concealed handgun permit issued by another state is invalid in the State of Louisiana if issued to an individual who is a resident of this state, has been denied a handgun permit or has been issued a handgun permit which is under revocation or suspension."

How to Apply

Application Process:

1. The averaging processing time is 120 business days for a new and renewal Concealed Handgun Permit applications.
2. In an effort to allow the most efficient processing of your application, we suggest that you review the following tips for both new and renewal applications:
 - a. Review your application for completeness. An incomplete application may result in the delay or denial of your application.
 - b. Make sure all questions are answered correctly, specifically the questions with regard to arrests, medical conditions and 18 USC 922g.
 - i. Read the arrest question carefully, as you must list all arrests, summons, and citations (except speeding citations) even if listed on previous application. You must provide a certified true copy of all arrest dispositions with your application.
 - ii. If you listed a medical condition you must have the treating physician complete the medical summary form before submitting your application.
 - iii. If you are currently subject to a protective or restraining order you must provide a certified true copy with your application.
3. For renewals, complete your application and send it as soon as possible to avoid any lapse in permit privileges.

Original/First-Time Applicants

In order to apply for a Concealed Handgun Permit, a citizen should follow the steps below:

1. Download a Concealed Handgun Permit application and complete the instructions found on pages one and two of the application. You may also obtain an application at State Police Headquarters (7919 Independence Blvd., Baton Rouge, LA 70806) between the hours of 8AM and 4:30PM, Monday through Friday.
2. Provide all necessary documentation pertaining to training, arrest dispositions, medical summary dispositions and divorce decrees (if applicable).
3. Contact your local police office, local sheriff's department, or State Police Headquarters for fingerprinting. Bring your photo so the person fingerprinting you can sign and date the back of it. Prints must be submitted on an FBI Applicant fingerprint card. The card should be completed as outlined in the application instructions. *We strongly suggest getting digital fingerprints as they are sure to be correct and not delay the processing of your application.*

4. All completed applications must be submitted to:
Louisiana State Police
Concealed Handgun Permit Unit
P.O. Box 66375
Baton Rouge, LA 70896

Renewals:

1. Permit holders will be notified in writing at their address of record, approximately 120 days prior to the expiration of their permit to begin the renewal process.
2. Upon notification, download and complete the Concealed Handgun Permit application.
3. Submit the renewal application with a new passport photograph, a new training certificate, a photocopy of your driver's license, and the appropriate fees.
4. The completed application should be returned to the Department no less than 90 days prior to the expiration of the permit to allow sufficient time for processing.
- 5. You must submit your application within 60 days after the expiration date or you will be required to submit a new original application including fingerprints.**
6. All completed renewal applications must be submitted to:
Louisiana State Police
Concealed Handgun Permit Unit
P.O. Box 66375
Baton Rouge, LA 70896

FEES

Notice! Beginning August 15, 2010, the Louisiana State Police Concealed Handgun Permit Section will cease issuing 2 and 4 year permits. All permits thereafter will be valid for 5 years. The following fee schedule will apply:

Original/First-Time Applicants:

Ages 21-64

\$125

Ages 65 & older

\$62.50

Note: If you have not continually resided in the State of Louisiana for the past 15 years immediately preceding the date on which your application is received, an additional \$50 non-refundable fee shall be submitted. This is only for first-time applicants and is not required for subsequent renewals.

HOSS Firearm Training

Renewals:

Ages 21-64

\$125

Ages 65 & older

\$62.50

Note: For renewal applications the additional \$50 non-refundable fee and the submission of a fingerprint card is not applicable.

NOTE: ALL FEES ARE NON-REFUNDABLE, and must be paid by money order, cashier's check or certified check.

TRAINING

Original/First-Time Applicants:

In addition to meeting the qualifications in R.S. 40:1379.3(C), an applicant must demonstrate competence with a handgun by completion of an approved firearms safety or training course taught by an NRA or POST certified instructor that is registered with the State Police, or completion of small arms training while serving in the military (as evidence by a DD-214), [active members, reservists and National guard members must include a clear photocopy of their military ID (front & back) with a copy of their last qualification record from their 201 file], or possession of a current valid license to carry a concealed weapon issued by a parish law enforcement officer.

Renewal:

Pursuant to LAC 55:I:1307.D, each permittee applying for a renewal of his/her permit shall complete additional educational training within one year prior to submitting a renewal application. To obtain renewal training, please contact one of the Louisiana State Police registered instructors.

INSTRUCTORS

Any training course or class offered for the purpose of certification to obtain a concealed handgun by an NRA or POST certified instructor who has registered his/her name and certification with the department. **The Department does not regulate the fees charged by these instructors.**

FORMS

Please visit our "LINKS" tab to access the following forms quickly and easily.

1. Concealed Handgun Permit application
2. Change of Address
3. Medical Summary & Disposition

CONTACT

Please direct any written correspondence, or submit applications to:

Louisiana State Police
Concealed Handgun Permit Unit
P.O. Box 66375
Baton Rouge, LA 70896

Phone numbers:

(225) 925-4867

(225) 925-4868

(225) 922-0225 fax

Concealed.handguns@dps.state.la.us



HOSS Firearm Training